Paiute Circle Round Dance singing about the coming of Snow at the 2017 Community Christmas Party.
Brenda Drye, Yvette Lopez and Eileen Posvar

SMOKE SIGNALS
January 2018

Employee of the Year
Mandy Bundy, Education Dir.

News
Tribal Office Closed
January 1st - Monday

Tribal Office closed
January 15th

Community Movie Night
January 26th

Tribal Council Mtg.
January 18, 2018 - 9:00 am
Tribal Chambers

Stay Safe this Winter when driving/sleeping/and as pet owners!

KAIBAB BAND OF PAIUTE INDIANS
Hc 65 Box 2
Fredonia, AZ 86022
Phone 928.643.7245
Fax 888.939.3777
KAIRAB'S COMMUNITY CHRISTMAS PARTY WAS A SUCCESS, WE WOULD LIKE TO THANK THE XMAS COMMUNITY COMMITTEE, ESPECIALLY SHALIESE PARASHONT AND DANA ROGERS FOR TAKING CHARGE AND MAKING MEMORIES!!
EMPLOYEE APPRECIATION DINNER
DELICIOUS DINNER PROVIDED BY COWBOY BUTTE - THANK YOU VERY MUCH!

Former Chairman Roland Maldonado receiving a blanket for his service to the Tribe.
Kaibab Wildlife Department

For the month of December the Department is finishing up the annual deer hunt the last Big Game hunt and the last tribal hunt.
The last Big Game hunt was December 02-06, 2017 with seven hunters in this hunt. Four making kills and three did not (see picture below) and luncheon was held at the community center.

Luncheons all hunters and guides are to attend the luncheon and if they made a kill there to bring it with them, the cook is usually Don Johnson, but he could not make it this year so we asked Allen Orton and he make some of this famed dutchoven potatoes, one with cheese and one without both were good, he got some help from Jennie, Cierra and Penny. All seven of the hunters are to bring a door prize which they did and drawings were held, before they pray for the food, we all introduced ourselves so everyone would know who everyone was, below are some deer pictures.

Theft of Trap

This Department has a person who was approved by the Tribal Council to trap predator animals on the Reservation he has come up with one of his traps being taken, if whoever took the trap would return the trap there will be no questions asked or if anyone has information on where the trap can be located please let the Wildlife Department know Thank you.

Wildlife, Fisheries & Park’s Department

Tribal Hunters – Don’t forget to turn in your white tags.
Kaibab Band of Paiute Indians’ Veteran’s Memorial Fundraiser

To Honor our Tribal Veterans with a monument for their honorable service

Sweetheart’s Benefit Powwow

Come support all Tribal Veterans

Fundraising includes:
Cake walks, 50/50, raffle, lollipop bouquets, special cookie sale, face painting and more!

February 10th
11-1 p.m. Gourd Dancing
1 p.m. Grand Entry
1-9 p.m. Powwow

Tribal Multi-Purpose Building
Kaibab Indian Reservation, Highway 389 & Pipe Spring Road

Sweethearts Dance Competition, $500 Couples-Winner Take All. Four separate dance songs throughout the powwow. Owl Dance, Round Dance, Two Step and Straight. (Scored on regalia, synchronization and style)
Sponsored by the Drye Family

We will also be having a Father/Daughter Push Dance competition, and Mother/Son Rabbit Dance Competition and a round dance singing contest (theme = your sweetheart)

Booths are free, just donate one item to the raffle
Contact Angie Bullets at abullets@gmail.com or call the Tribal Office at 928.643.7245

MC: Alex O. Shepard, PITU Cedar Band
AD: Glen Rogers, PITU Shivwits Band
Drums:
Wolf Springs, Kaibab, AZ
Sacred Wind, Peach Springs, AZ
Alliance West (Southern), NM
Coal Creek Singers, Cedar City UT

All drums, dancers and visitors invited and welcome!!

Bring your own chairs

The Kaibab Band of Paiute Indians will not be held responsible for any loss or injury incurred
Human Resources
HC 65 Box 2
Fredonia, AZ 86022
Phone: (928) 643-7245    Fax: (888) 294-9453
E-mail: HR@kaibabpaiute-nsn.gov
Website: www.kaibabpaiute-nsn.gov

Employment Opportunities – December 26, 2017

**Chevron Convenience Store Clerk:** Part-Time/No Benefits; $9.50 hr
This position requires familiarity with cashiering and retail sales. The applicant must be able to provide pleasant and courteous service to customers according to tribal goals, policies and procedures. Must have excellent customer service skills and have the ability to engage with customers. The applicant must be able to maintain a variety of records and reports. The cashiers must also be able to keep the manager informed of general inventory needs and will be accountable for cash and receipts during each shift. Must possess knowledge of retail sales principles, cashiering and inventory methods. Must be able to handle cash transactions, be responsible for general cleanup, restocking of inventory and performing all related duties as necessary. Be able to work all shifts including evening, weekend and holidays and must be able to closely follow written and oral instructions.

**Day Laborer:** Temporary/No Benefits, $7.25 hr
From time to time, the Kaibab Band of Paiute Indians may hire employees for specific periods of time or for the completion of a specific project. The job assignment, work schedule and duration of the position will be determined on an individual basis. Duties and responsibilities will vary from department to department depending on assignment. No person employed under this policy and procedure may work for more than two calendar weeks at the same position for the same program. Any employment activity taking longer than two weeks to complete must follow normal temporary hire procedures.

**CHR Registered Nurse:** 24 hrs wk/Benefits after 90 days; $24.00 hr
Must be clinically competent while delivering care to Kaibab Paiute Tribal patients in the community. Utilizing the nursing process of assessment, planning, intervention, implementation, and evaluation, the RN will effectively interact with patients, significant others, and other health team members. Provide services through case management on a consistent basis, including screening and ongoing assessment of patients: screen and assess patient; obtain and record vital signs; maintain immunization program for all tribal members and other federally recognized tribal members. Document and prepare clear, concise reports; maintain accurate patient records on PCC (patient care component); complete documentation in a timely manner; write and submit monthly reports. Promotes the efficient and effective use of a variety of healthcare resources by focusing on the whole patient. Services provided include, but are not limited to: education regarding diabetes and hypertension prevention and management; maternal and child health; women’s and men’s health; substance abuse and communicable disease control. Assure that systems are in place with regards to safe guarding patients medical information in accordance with HIPPA regulations. Work collaboratively with other members of the healthcare team in coordination of the patient’s care. Answer phone calls and other inquires in a timely manner. Occasionally transport patient to doctors’ appointments. All other duties as assigned.
**Probation Officer:** Part-Time (10 hrs wk)/No Benefits; $12.00 hr
The Probation Officer is responsible for monitoring compliance of adult and juvenile offenders with Judgment and Sentencing Orders, Orders of Deferred Prosecution, Deferred Sentences and Conditions of Release after arraignment or bail hearing. Meet regularly with probation clients to verify compliance with drug and alcohol programs, domestic violence programs, mental health counseling, community service or any other condition of probation. File reports with the Court on the progress of each client as directed by the Judge. File documents when appropriate to seek revocation of a client’s probation or provide Prosecutor with notice of a violation of a deferred prosecution agreement. Conduct pre-sentence reports to give the Court a client’s personal and criminal history, treatment alternatives already attempted and proposed sentencing alternatives. Make sentencing recommendations for Defendants upon the request of the Court or Prosecution. Represent the Probation Department in Tribal Court at revocation hearings in the absence of the Prosecutor. Monitor Defendants who are released from custody pending trial to ensure that Defendant complies with any requirements upon which his/her release from custody was conditioned. Must administer drug and alcohol testing to clients as ordered by the Court. **PROBATION OFFICER SHALL NOT HAVE THE AUTHORITY OF A POLICE OFFICER TO MAKE ARRESTS FOR VIOLATION OF PROBATION OR PAROLE AGREEMENTS.**

**Hatch Valley Grill Restaurant Manager:** Full-Time/Benefits after 90 days; $14.00 to $18.00 DOQ*
The Manager is responsible for the leadership, management vision, and overall success of the Hatch Valley Grill Restaurant. The Manager is responsible to ensure the facility has the proper controls, reporting, and people in place to effectively and efficiently grow the business to ensure profitability and a positive customer experience. Oversee day-to-day activities of Hatch Valley Grill. Is responsible for all personnel management. Responsible for scheduling of personnel and making sure management is present or available by phone for all shifts. Directs and coordinates all business activities, including pricing, sales, and distribution of products. Ensures the timely and accurate delivery of invoices, check requests, weekly and monthly reports, this includes a monthly oral report to Tribal Council. Have a clear understanding of the store budget and revenue. Reviews financial statements, sales and activity reports and other performance data to measure productivity and goal achievement. Ensures a clean and safe work environment for employees and customers. Implement improvements and cost containment to assure profitability and success of the business. Responsible for store inventory, point-of-sales accurate recordkeeping, and sound money management practices. Works to develop and maintain productive business relations with vendors, suppliers, and all business partners. Stay Current with industry trends. Ensure store assets are properly maintained. Know and follow all applicable OSHA, federal, and tribal laws and regulations. Must have and maintain a current ServeSafe certification.

**Hatch Valley Grill Assistant Manager:** Full-Time; $12.00 to $14.00 DOQ*
The Assistant Manager is responsible for the leadership, management vision, and overall success of the Hatch Valley Grill Restaurant when the restaurant manager is not present. Oversees the shift by shift activities of the Hatch Valley Grill. Assists the manager with personnel management including, but not limited to, selection, performance appraisals, professional development, and discipline. Ensures a clean and safe work environment for employees and customers. Ensures all policies and procedures are followed. Know and follow all applicable OSHA, federal, and tribal laws and regulations. Must have and maintain a current ServeSafe certification. All other duties as assigned or required.
Restaurant Crew Leaders:  Full-Time; $10.00 to $12.00 DOQ*
The Crew Leader is responsible for leadership, shift activities, and success of the Hatch Valley Grill Restaurant when the restaurant manager and assistant manager are not present. Assists the manager and assistant manager by managing the shift by shift activities of the Hatch Valley Grill. Must be able to model to subordinates as well as to provide excellent customer service to patrons. Ensures a clean and safe work environment for employees and customers. Ensures all policies and procedures are followed. Know and follows all applicable OSHA, federal, and tribal laws and regulations. All other duties as assigned or required.

Restaurant Crew:  Full & Part-Time (20-40 hrs wk)/No Benefits; $10.00 hr DOQ*
This position requires hands-on cooking as well as great customer service skills and cashier experience. Must have familiarity with cashiering and restaurant operations. The applicant must be able to provide pleasant and courteous service to customers according to tribal goals, policies and procedures. This position requires a high degree of initiative and attention to detail, excellent communication skills and the ability to project the desired tribal image of courteous, friendly service to customers. The applicant must be able to maintain a variety of records and reports. Must be able to handle cash transactions, be responsible for general cleanup, restocking of inventory and performing all related duties as necessary. Be able to work all shifts including evening, weekend and holidays and must be able to closely follow written and oral instructions.

*DOQ = Depends on Qualifications
For full job description and qualifications see Human Resources or website.

Please follow the guidelines listed below when filling out your application:

1. Complete the Application for Employment in its entirety, providing detailed and accurate information; include area codes with phone numbers, city, state zip codes with addresses, particularly on the Employment History section. Incomplete applications will not be considered.

2. Indian Preference will be given if an attached copy of your tribal document or ID card demonstrating proof of eligibility.

3. Return the completed application and the following: education requirement verifications, copy of driver's license and 36 month driving record, and two completed fingerprint cards (available at the Human Resource Office) to the Tribal Affairs Building located at 1 North Pipe Spring Road and HWY 389. Applications and verifications will be accepted by mail: HC 65 Box 2, Fredonia, AZ 86022.

4. Any offer of employment will be contingent upon the satisfactory completion of a drug test and background check.

It is important your application show all relevant education & experience you possess, including transcripts, diplomas, training certificates, 36 month driving record, etc. **Applications will not be considered if incomplete.** HR will accept resumes, however, the applicant understands that it is not in lieu of the application; “see resume attached” on the application will not be accepted.

Pre-employment background screening will be conducted. All Positions require a high school diploma or GED except for Day Laborer, Language Director, and C-Store Clerk. Full-time positions will receive full benefits that include Medical, Dental, Vision, HRA, Gap Insurance, plus Annual and Sick Leave, 13 paid Holidays and Birthday Leave.

CONFIDENTIALITY:
Each employee is required to sign a confidentiality agreement. Violation of this agreement can result in immediate dismissal.
Coming Soon !!!

And we need your help!!! Even the best food in the world needs someone to prepare it!!! And we need staff to work in our new restaurant.

We hope to be open by the first part of the year, but before we open, the staff will need to be hired and trained. So, we are starting our search now.

We need a Restaurant Manager: Must have experience, and a Serve Safe or equivalent certification. Pay (Depends on Qualifications) $14.00-$18.00 per hour

Assistant Managers: (2) Also must have experience, also will need their Serve Safe or equivalent certification. Pay (Depends on Qualifications) up to $12.00-$14.00 per hour

Crew Leaders: Pay (Depends on Qualifications) $10.00-$12.00 per Hour. Must have restaurant experience.

Crew: Must have a “can-do” attitude, and willing to work and learn. We will train. Pay depends on experience.

Contact Kim Nuttal in Human Resources for more information and to get an application.
The Beginning

Getting Prepared
Learn basic gardening and landscaping practices recommended for Southern Utah.
Find out hard to answer questions about weeds, insects and diseases.
Become a volunteer and help others with home horticulture.
Instructors are USU Extension Specialists/Agents and Local Gardening Professionals.

Classes start on January 9th and run thru March 1, 2018
Tuesdays and Thursdays at 6:00 pm
Registration is $125.00/ person or $135 /couple

For more information contact:
Larry D. Baer, Master Gardner coordinator: 435-644-8103
Kane County Extension Office: 435-644-4901

Utah State University Extension is an equal opportunity / affirmative action
## January 2018

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Library Hours
Mon-Thurs 12-6
Friday 9-3

Check out our new webpage for current information and flyers
http://kpteducationlibrary.weebly.com/
January Activities

Adult Book Club
Wednesday, January 17th
5:00-6:30 p.m. @ Library
"The Lock Artist" by Steve Hamilton

Please join us for discussion, food, and prizes! If you are not able to attend, but would like to read the book and participate, please email me for the book report form. abundy@kaibabpaiute-nsn.gov

Adult Coloring Night
January 17th
5-6:30 p.m.
Come relax and unwind with an adult coloring book.
Coloring can reduce stress, anxiety, negative feelings, and much more. It is a therapeutic way to create mindfulness and focus. Materials will be provided.

Women's Craft
January 31st
@ the Community Building
5:30-7:30
Brought to you by Housing and Library.

Friday Movie Night
at the Community Building
Presented by Education and CHR
January 26th
6:00 p.m.

Vote for your favorite movie online!

CHR will be providing a free nutritious snack. Bring a comfy chair, your pj's, and your family for a fun community event.

Google Tools Workshop
January 19th
1:00-3:00 pm
Learn how to use Google Docs, sheets, and forms to create flyers, surveys, and presentations for your program. 5 spots available so call to reserve yours.

Youth Craft Activity
Friday, January 5th
10:30-12:00
In an ongoing effort to recognize our students, we will begin spotlighting birthdays. If you have a tribal student with a birthday that is not listed please call me to update my information 928-643-6025

Keep Reading!!
36,500 minutes is our goal
We have reached 9,450!

Keep up the good work everyone! If you haven’t reported your reading please let me know. Every minute counts!

We would like to acknowledge our Higher Education Students and all of their efforts! We currently have at least 15 tribal member students who are pursuing their educational and career goals! Show some love to students this month! Send them a card, a message, a high five, or even just some good thoughts! They need to know you are thinking about them!!

Mr. Beebe will return on January 2nd.
Tutoring hours are from 3:30-7:00 pm. (if students are present)
Fridays by appointment
Snowman Coloring Contest

Decorate the snowman using whatever materials you would like. Use your imagination...is he a ballerina wearing a tutu? Or a Superhero? Or a character from your favorite book? Bring your snowman into the library to win a prize! Prizes for style, imagination, and character in 3 age categories 3-9, 10-17, and adults 18 and up. Snowman must be turned into the library by January 31st.

January Fun Corner

Snowflake Word Scramble

How many words can you make using the letters from the word SNOWFLAKE? Bring your answers into the library for a prize!

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Winter Word Search

CHILL COCOA FIRE FROSTY FROZEN GLOVES HAT
JANUARY MARSHMALLOW SCARF SLED SNOWBALL
SNOWFLAKE SNOWY SPARKLING WHITE WINTER

Q R T P Q B Y T L D M V V L F H O V I T M J X M G
O G X V K R E F C A K U L L R D O F B E B S Q L
R X H X A G N R N G D Z A A L Y H P E D S H O Z
I Z X U U T P S X J G R G B C V Y W L N T A A S V
E U N X B L H F A Q G T D W S L M F O I Z S D I C K
E A X U U M F T C S U N P O E O R W U N Z J G N G
J K D D A N T I M C Y U S N K D D B N M S W G K Y
L Z A L X O N G R Q U U X S Z U J A G V H N K T
Q U L L S S N Y R E M K D E Y O S U Q X T U P E M
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O C G X A A T E Q C E M Y A J N Q X S N O H H S L
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