SMOKE SIGNALS
December 2019

Winter Wonderland

Happy Holidays

Community Christmas Party
December 14th @ 4 pm
At the Kaibab Paiute Gym

Tribal Council Meeting
December 19, 2019

Christmas Day
December 25, 2019
TRIBAL COUNCIL

TWO VACANT SEATS

Applications accepted until

Noon on December 11, 2019

at the Front Desk of the Tribal Office

(Serve until the next Annual General Membership Meeting)

Election Committee Members

are needed for the Tribal Election

If interested, please fill out a

Committee Application

at the front desk

by December 11, 2019

The Vision Seminar on November 9, 2019

was very informative - the Housing Survey

said that people want to COME HOME!!!
The Tribal Office will be closed
11 a.m.—5 p.m.
December 24, 2019
&
All Day
December 25, 2019

We will be open
December 26th & 27th

Please keep your current address updated with the Tribal Trust Department. Having your current address updated with the Trust Department affects your Per Capita payment and/or your Trust payments. If your address doesn’t match between Providence First and the Trust Department, your payments will be put on hold until the address matches what the Trust Department has on file.

You can submit an address update and/or the amount withheld for taxes by completing the Per Capita Form from the Tribe's website. Or, you may call or email the Trust Department and have a form emailed to you or sent via the mail. The email address for the Trust Department is: vcastro@kaibabpaiute-nsn.gov. The telephone number for the Trust Department is: 928-643-8321.
Governor Doug Ducey declared November 2019 as Arizona's Family Caregiver Month with this Proclamation.
So, caregivers you are now recognized that this is your month!!

GOVERNOR DOUGLAS A. DUCEY
STATE OF ARIZONA
PROCLAMATION

WHEREAS, there are over 804,000 Arizona informal family caregivers caring for a loved one, providing almost $9.4B in unpaid care; and

WHEREAS, a large number of them are finding themselves providing care 24-hours a day/7-days a week; and

WHEREAS, although caregiving can be a rewarding experience, it is not without its consequences such as stress, poor health, and caregiver burnout; and

WHEREAS, more than half (55 percent) of family caregivers report being overwhelmed by the amount of care their family member needs; and

WHEREAS, nearly four in 10 (38 percent) family caregivers report a moderate to high degree of financial strain as a result of providing care; and

WHEREAS, making time for yourself and the family protects a family caregiver’s own health, strengthens family relationships, prevents burnout, and can enable a care recipient to stay at home up to three times longer. The chance to take a breather and re-energize is vital in order for you to be as good a caregiver tomorrow as you are today; and

WHEREAS, with the responsibility of family caregivers in our country is growing every year, it is even more essential to encourage these heroes to take some time for respite so they may continue their mission of providing that loving care that only they can provide.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim November 2019 as

ARIZONA FAMILY CAREGIVER MONTH

and encourage all citizens to recognize and honor the contributions of the countless Arizonans who provide care and assistance to their family members, friends, and neighbors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

[Signature]
GOVERNOR

DUNED at the Capitol of Phoenix on this sixteenth day of November in the year Two Thousand and Nineteen, and at the Independence of the United States of America the Two Hundred and Forty Fourth.

[Signature]
SECRETARY OF STATE
Annual Kaivaviich’ingw Christmas Party

Saturday, December 14th
4:00 pm at the Kaibab Paiute Gym

All are welcome to visit with Santa & his elves at the Kaibab Paiute Gym with games for all ages, presents, and a Christmas dinner. Wreath, dessert and tree decorating contests will be held. Village assignments are:

Kaibab: Side/veggies
Juniper: Side/Veggies
Redhills: Salad (any)
Steamboat: Salad (any)

Planning Meetings

All mtgs will have a call in phone #
5:00 pm Council Chambers
#1: Mon. Nov 25th
#2 Mon. Dec 2nd
#3 Mon. Dec 9th
#4 Decorating: 10th-11th
@8:00 AM- 4:00 PM (Tribe staff welcome w/ approval. Open to all)
4:00 PM - 7:00 PM (open to all)
2019 YOUTH HUNT

FUN HAD BY ALL!!!

THANK YOU ELDERs for your participation!!!
October 27th - 29th a group of Tribal Seniors ventured to the Ft McDowell Indian Reservation for a 2 day Bi-Annual AICOA Conference. Our day began with a exercise session at 6:00 am. Then onto different hour-long classes regarding issues that affect us as tribal seniors. The conference was all day with everyone scrambling from class to class. About 400 Arizona Native Seniors were in attendance.

Keynote speakers held you captivated. During one evening our own Leon John competed in a dance off to “The Twist”. He went against 4 ladies and 1 gentleman from Parker. He done well. Video available—charge of 5.00 per Viewing (Just Joking).

Our Senior group provided 3 table displays throughout the conference in the ballroom. Ours was Kaibab Paiute Fall plants on wreaths. At the base of the podium, Kaibab Paiute displayed a cradle board (D.Enas), Child’s buckskin dress with beaded moccasins (Lori Jake) and a woven basket (Cyndi O.)

Awards were provided to former AICOA Tribal Representative/Alternates: Lori Jake, Brenda Drye, (e’hipe), Lorraine Benn, and Manuel Savala.

Also Cyndi Osife our Tribal Senior Nutrition Cook was awarded 2019 Elder Services Staff Member of the Year Award for her hard work and good cooking. Congrats.

All in all Kaibab Paiute was represented well. Thank you Tribal Council/Admin. For allowing us to attend.
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<thead>
<tr>
<th>Monday</th>
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<tr>
<td>Spaghetti w/Meatballs Steamed Broccoli Garlic Bread *Spice Cake</td>
<td>Hamburger Soup Sourdough Bread *Fruit Cocktail</td>
<td>Pork Roast Baby Red Potatoes Steamed Carrots, Rolls *Jello</td>
<td>Chicken Penne Margherita Green Beans *Pears</td>
<td>Chili beans Corn bread Mixed Veggies *Pumpkin Cookies</td>
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<td>Tamales, Rice Black Bean &amp; Corn Salad *Pudding</td>
<td>Turkey Pot Pie *Apple Crisp</td>
<td>Beef Fajita Bowls on Brown rice Steamed Veggies *Fruit bowl</td>
<td>Spiral Ham Mashed Potatoes/Gravy Mixed Veggies, Yeast Rolls, *Apple Cobbler</td>
<td>BLT Sandwiches Chips Corn *Eclairs</td>
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<td>23</td>
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<tr>
<td>KITCHEN CLOSED</td>
<td>KITCHEN CLOSED</td>
<td>CLOSED CHRISTMAS</td>
<td>Meatloaf with Mashed Potatoes Root Veggies *Melon</td>
<td>Turkey Bacon Ranch Wraps, Chips *Peanut Butter Cookies</td>
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<td>5</td>
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<td>10:00 AM New Years Brunch</td>
<td>CLOSED NEW YEARS</td>
<td>Sliced Turkey w/Gravy &amp; Mashed Potatoes Broccoli Casserole *Fruit Bowl</td>
<td>Marinated Chicken Legs Quinoa Salad Green Beans *Peaches</td>
<td>Pastrami Sandwiches Chips, Pickle Corn on the cob *Chocolate Chip Cookie</td>
</tr>
</tbody>
</table>

Senior Kitchen Meals Served From 11:30 am to 12:30 pm

Salad Bar available every day
Persons under 60 can enjoy a meal for $5.00-Orders can be placed by 10:00 am on the date of meal. Otherwise no guarantee of availability.
Senior News

* Are you 60 or Over?

Do you work for the Tribe or Park Service, or live in the surrounding Community?
You are eligible to participate in Kaibab's Congregate Meals Program.

Contact Cyndi Osife at the Senior Kitchen for more information 928-643-6017

*Simple application process

Meals are served M-F between 11:30 am to 12:30 pm at the Senior Kitchen in the Lower Kaibab Village. Everyone eligible is welcome!!
NOTICE

Kaibab Paiute

Mistletoe Firewood

The Project is complete and now cut wood is AVAILABLE to Tribal Members - Free

Available wood is scattered through the project area

This will be self-picked and remove
Priority is Tribal members for home use
The Tribe will not be liable for any issues including vehicle problems
Proceed with care and caution
Wood was cut this season so it may still be wet

Tribal Monitor(s) will be on site/project
Questions call Vincent Toya, Tribal Administrator (928)643-7245

Stop by the Tribal Office for details of the location
Pipe Springs Road to Moccasin Boundary
November 12, 2019

LANGUAGE PROGRAM NEWS

From: Glendora Homer
Language Program Coordinator

Greetings,

Members of the Mountain Laying Down Tribe (Kai-va-vich-in’)

I am happy to inform you that the Language Program is up and running and we will soon be bringing our language into your home. It is my plan and I hope with the support of the Tribal Council it will be accessed via the tribal website. It is time for the language to go into every enrolled Kaibab Paiute home on and off the reservation. You will be able to access it using a password. In other words it will be password protected and can only be accessed by enrolled tribal members. Enrollment with the tribe will be checked. When we start you will be notified through the tribal website as to when you can receive your password. In the mean while, we will be busy recording lessons. This year the language program will include two apprentice language teachers. They will be future language teachers. They will learn the language along with everyone else. The only difference will be they will be working closely with the Language Coordinator and teachers as we prepare the lessons and recordings.

We will not have language class, as we have had in the last 20 years. Attendance had faded away. At the end we had only other native children attending. We are now moving forward and trying something new. Your support, not criticism is needed to keep our teachers and myself going. This is a challenging job. We do it because we love our language and we love our people. Letters have been sent out to potential teachers, language consultants and apprentice to help with the Language program. Next month I will include their names and information as to when we will start recording our lessons. By then the language program will have a new computer and recording equipment.

Because we have very few tribal members that speak and understand the language it is crucial that we hold tight to our language. We are now in a very critical, life-threatening stage of our language. It is on the verge of dying out. I cannot stress how close we are. I give it 10 more years. By then most of my generation will be gone. Think about it. We are in our late sixties and early seventies. It is now time for you to seriously think about dedicating yourself to learning before it’s too late. I encourage you to find time with your family to make space in your life to make time to learn your language in the safe environment of your own home. This ends my report for this month. Happy Thanksgiving to all.
2020 Southern Paiute Consortium Monitoring Trip
June 16-26, 2020

New Dates

SOUTHERN PAIUTE

CONSORTIUM

It's that time of year to sign up for the Monitoring River Trip

Please contact Charley Bulletts @

435-899-9580 cell

Leave message or send E-mail to

cbulletts@kaibabpaiute-nsn.gov
Willing To Teach Kids, Teens & Adults?

The Cultural Preservation Department is looking for instructors willing to share their talents be it traditional or contemporary.

Musicians, singers,
Painters, sculptors, potters,
Quilters, gardeners, native plant enthusiast, cooks, Traditional life skills, etc.

Contact
LeAnn Jake Shearer
(928) 643-7365
lshearer@kaibabpaiute-nsn.gov

PLEASE DONATE

The Cultural Preservation Department is seeking donations for future heritage classes.

Fringe, Silk Ribbon, Material, Thread, Beads, Beading Thread, Needles, Unfinished shawls, Jewelry making stuff, sinew, leather, etc.

Really anything that can be used with our traditional and contemporary heritage classes.

Donations can be dropped off at the Cultural Preservation Office or call and I will be happy to come pick your donations up.

Thank You!
ATTENTION:

Kaibab Paiute & Southern Paiute Artist

The Pipe Spring National Monument
Zion Forever Project Giftshop

Is interested in purchasing hand crafted items that can be sold in their giftshop that are made by Kaibab Paiute Tribal members or other Southern Paiute Band members or their descendants. Their purchasing season starts again in April 2020. If you have items for sale contact them directly 643-7329 or stop in and visit with the store manager.
My name is Susan Erickson and I am the new nurse at the Kaibab Paiute Tribe. I will be working full time and will be in the office Monday thru Friday for 8 am to 5 pm. I will be working with and educating tribe members with different health issues. I am from Kanab and have lived most of my life there. I worked at Kane County Clinic for 6 years and a medical assistant before going to nursing school. I attended Mohave Community College to get my nursing degree. I have been a nurse for 11 years and have worked in most areas of health care. I worked at Kane County Hospital, I did home health and hospice with Zions Way, I have worked at the Veterans Home in Ivins and most recent at Banner Page Hospital. I am excited to meet and work with the tribe members and assisting them in their health care as needed.

It is the beginning of cold and flu season. Just a reminder to wash your hands well with soap and water, drink plenty of water, get plenty of sleep, stay home if you are sick and use tissues or the inside of your elbow to cover your coughs and sneezes. It is time for quarterly A1c checks. Please stop by the office when it is convenient so we can get these completed in a timely manner.

Welcome to our new NURSE
Susan Erickson
Kaibab Band of Paiute Indians
Wildlife, Fisheries & Parks Department

Tribal Hunts:
  b. White tag paper needs to be filled out and returned to Wildlife Department, two days after the each hunt ends.

You need a permit before you go on the mountain to hunt.

Remember there is NO Alcohol or Drugs ALLOWED, while hunting.

Certified Hunters can only kill Does or Management Buck, No Trophy size deer.

Hunting permit will not be issued after dark, call to make arrangement for after hours or early Morning.

Please notify this Department if you see anyone doing something wrong.

Minors Hunters Safety Card – On the internet go to hunter-ed.com – Everyone one 10 to 18 needs to attend a hunter’s safety course or they need to attend one of the ones we do every October during the Youth Hunt, the child will need one to get a hunting permit. This is not something new it has been in the Ordinance since the beginning. It is better to get a Hunters Safety card in the state you live in so you can participate in there State hunts.

Fire Wood – Tribal Members you don’t need a permit to get fire wood, unless you are selling it off the Reservation. But, to get wood for personal use or for a Tribal Member, you don’t need a permit. You can get wood anywhere on the reservation, as long as it is not green, or from the Mistletoe project area

Back Dirt Roads – If for some reason you take the back roads, beware of the sand and mud, remember to tell someone where you are going and about what time you will return, take a lot of water, some snacks, matches, and bring a shovel, tow chain, and a jack (Handyman), Cell phone may or may not work, Text messaging may work better, and pick up all litter, KEEP MAIN GATES CLOSED!!!, if the road gets sandy or muddy turn back you don’t want to get stuck. If you know of someone that has gone out and not returned call this Department at any time, (office or Home) contact any Wildlife Committee member, or BIA-Police. This will only be to get you home, but if asked to be pulled you out, you may be charged a fee.

Big Game hunts are: (Tribal Member should not be hunting during these 3 hunt dates)
  1. November 23 – 27, 2019
  2. November 30 – December 4, 2019
  3. December 7 – 11, 2019

Veterans Raffle Hunt: December 14, 15, 16, 17, 18, 2019.

Any questions or concerns contact Danny Buletts, Jr. at 643-8305 or Email me at dbullettsjr@kaibabpaiute-nsn.gov.
**Water** is a transparent, tasteless, odorless, and nearly colorless chemical substance, which is the main constituent of Earth's hydrosphere, and the fluids of most living organisms. It is vital for all known forms of life, even though it provides no calories or organic nutrients. Its chemical formula is \( \text{H}_2\text{O} \), meaning that each of its molecules contains one oxygen and two hydrogen atoms, connected by covalent bonds. Water is the name of the liquid state of \( \text{H}_2\text{O} \) at standard ambient temperature and pressure. It forms precipitation in the form of rain and aerosols in the form of fog. Clouds are formed from suspended droplets of water and ice, its solid state. When finely divided, crystalline ice may precipitate in the form of snow. The gaseous state of water is steam or water vapor. Water moves continually through the water cycle of evaporation, transpiration (evapotranspiration), condensation, precipitation, and runoff, usually reaching the sea.

Water covers 71% of the Earth's surface, mostly in seas and oceans. Small portions of water occur as groundwater (1.7%), in the glaciers and the ice caps of Antarctica and Greenland (1.7%), and in the air as vapor, clouds (formed of ice and liquid water suspended in air), and precipitation (0.001%).

Water plays an important role in the world economy. Approximately 70% of the freshwater used by humans goes to agriculture.\(^{10}\) Fishing in salt and fresh water bodies is a major source of food for many parts of the world. Much of long-distance trade of commodities (such as oil and natural gas) and manufactured products is transported by boats through seas, rivers, lakes, and canals. Large quantities of water, ice, and steam are used for cooling and heating, in industry and homes. Water is an excellent solvent for a wide variety of substances both mineral and organic; as such it is widely used in industrial processes, and in cooking and washing. Water, ice and snow are also central to many sports and other forms of entertainment, such as swimming, pleasure boating, boat racing, surfing, sport fishing, diving, ice skating and skiing. (WIKIPEDIA)

Something to think about. Water is the only compound to exist in nature in all three forms (Solid, liquid and vapor). It also gets lighter as it becomes a solid. How does that effect the planet? If, when water froze, it sank rather than floated, how would that effect the climate of the planet?

I hope all of you have a wonderous holiday season.

Scott W. King
Water Quality Specialist
Kaibab Band of Paiute Indians.
WE CAN BE CENSUS TAKERS

APPLY ONLINE!
2020census.gov/jobs

2020 Census jobs provide:
✓ Great pay
✓ Flexible hours
✓ Weekly pay
✓ Paid training

For more information or help applying, please call
1-855-JOB-2020

Federal Relay Service:
1-800-877-8339 TTY/ASCII
www.gsa.gov/fedrelay

The U.S. Census Bureau is an Equal Opportunity Employer.
BECOME A CENSUS TAKER AND GET PAID TO HELP YOUR COMMUNITY

Learn how you can help collect important data that will determine your state’s representation in Congress, as well as how funds are spent on your community on things like roads, schools, and hospitals.

For more information or to apply online visit 2020census.gov/jobs or call 1-855-JOB-2020.

Contact Vincent Toya
@ 928-643-7245
For more information

HOW DO I APPLY FOR A 2020 CENSUS JOB?

Join the 2020 Census Team and Be a Census Taker

WHAT WILL THE WORK BE LIKE?

What can I expect my work schedule to be like?

If hired, your work schedule will depend on your position. Generally, hours for field positions are flexible. Some field positions require you to work during the day. Other positions require evening and weekend work. Interviewing the public and supervisory positions require employees to be available for certain day, evening, and/or weekend shifts.

Where will I work?

The Census Bureau is committed to hiring census takers to work in their own communities.

HOW WILL I GET PAID?

How often will I be paid?

Employees are paid weekly and can expect to receive their first paycheck approximately ten to fourteen days after their first day of work.

Will I be reimbursed for work-related expenses?

Field employees will be reimbursed for authorized work expenses, like mileage incurred while conducting Census work.

Will I be paid during training?

You will be paid during training at a slightly lower rate than your regular hourly rate.

APPLY IF:

- You are at least 16 years old
- You have a valid Social Security number
- You are a U.S. citizen
- You have a valid email address
- You are registered with the Selective Service System or have a qualifying exemption if you were born after Dec. 31, 1959

IF OFFERED A JOB:

- You must pass a criminal background check and review of criminal records (including fingerprinting)
- You must be available to work flexible hours, including days, evenings, and weekends

MOST JOBS REQUIRE EMPLOYEES TO:

- Have access to a vehicle and a valid driver’s license unless public transportation is readily available
- Have access to a computer with Internet to complete training

Click on Apply Now at 2020census.gov/jobs

Federal Relay Service
1-800-877-8339 (TTY/ASCII)
www.gsa.gov/fedrelay

The U.S. Census Bureau is an Equal Opportunity Employer.
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<tr>
<th>Day</th>
<th>Activity</th>
<th>Location</th>
<th>Time</th>
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<tbody>
<tr>
<td>SUNDAY</td>
<td>Sunday Morning</td>
<td>68 West 400 North (American Legion Hut)</td>
<td>10:00 AM</td>
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<td></td>
<td>Grapevine Study</td>
<td>68 West 400 North (American Legion Hut)</td>
<td>7:00 PM</td>
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<tr>
<td>MONDAY</td>
<td>Came to Believe</td>
<td>Airport Search and Rescue Bldg. (2nd Floor)</td>
<td>NOON</td>
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<td></td>
<td>Hang in There</td>
<td>68 West 400 North (American Legion Hut)</td>
<td>7:00 PM</td>
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<tr>
<td>TUESDAY</td>
<td>Talking Circle</td>
<td>Kaibab Community Bldg.</td>
<td>5:00 PM AZ TIME</td>
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<td>Singleness of Purpose</td>
<td>530 S. Hwy. 89A (United Church)</td>
<td>8:00 PM</td>
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<tr>
<td>WEDNESDAY</td>
<td>Newcomer’s Meeting</td>
<td>68 West 400 North (American Legion Hut)</td>
<td>NOON</td>
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<tr>
<td>THURSDAY</td>
<td>Singleness of Purpose</td>
<td>530 S. Hwy. 89A (United Church)</td>
<td>5:30 PM</td>
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<td>Kaibab Living Sober</td>
<td>Kaibab Community Bldg.</td>
<td>NOON AZ TIME</td>
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<td>Came to Believe</td>
<td>Airport Search and Rescue Bldg.</td>
<td>Noon</td>
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<td>Serenity Sisters</td>
<td>1569 S. Escalante</td>
<td>5:30</td>
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<tr>
<td>FRIDAY</td>
<td>Nooners</td>
<td>68 West 400 North (American Legion Hut)</td>
<td>NOON</td>
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<tr>
<td>SATURDAY</td>
<td>Altered Attitudes (1st SAT Only) Potluck</td>
<td>68 West 400 North (American Legion Hut)</td>
<td>6:00 PM Potluck</td>
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<td>Speaker</td>
<td>68 West 400 North (American Legion Hall)</td>
<td>7:00 PM</td>
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Human Resources
HC 65 Box 2
Fredonia, AZ 86022
Phone: (928) 643-7245
Fax: (888) 294-9453
E-mail: HR@kaibabpaiute-nsn.gov
Website: www.kaibabpaiute-nsn.gov

Employment Opportunities – November 20, 2019

**Administrative Assistant/Records Mgt Clerk:** Full Time/Benefits after 90 days; $12.00 hr
This position works under the direct supervision of the Tribal Administrator and provides administrative and secretarial support for the Administrator and those who work closely with the Administrative office. These may include Department Directors, and Chairperson with the main duties focused on the organization and filing of grant related documents and other important records. Establishes, develops, maintains and updates filing system for grants administration and as needed for Tribal Administrator. Types and designs general correspondence, memos, letters, charts, tables, graphs, agendas, etc. Make phone calls, research/locate requested information, assemble highly confidential and sensitive information. Acts as a liaison with Departments/Directors and assists in retrieval of information from files when needed. Schedules and organizes certain activities such as meetings, conference calls, travel, projects and department meetings/appointments relating to the Administrator’s office. Organizes and prioritizes large volumes of information for Administration and Directors as needed. Assist departments with procurement of necessary supplies and research pricing on non-recurring purchases. All other duties as assigned.

**RV Park Host & Maintenance Worker:** Part-Time (20-24 hrs wk)/No Benefits; $11,00 hr
This position is 20-24 hours per week, including evenings and weekends/or on-call dependent upon RV Park usage. Provide a quality recreational experience for visitors within the Kaibab Paiute RV Park; maintain and assist in cleaning all RV Park restrooms, shower and laundry facilities. Manage operational functions of the RV Park during shift as needed; includes collecting fees, interacting with guests during check-in & check-out, and taking phone reservations. As needed perform regular general clean-up maintenance of RV Park: operate lawn mowers, leaf blowers, and a variety of other small equipment needed for landscaping. Empty trash on a regular basis and remove weeds. Report danger or damage to RV Park property, equipment, or electrical boxes immediately to Supervisor. Take initiative in getting job duties and tasks completed without direction or direct supervision. Perform and complete all other duties as assigned.

**Housing Maintenance Worker:** Full-Time/Benefits after 90-days; Wage DOQ
This position supports the mission of the Kaibab Paiute Tribal Housing Authority by providing high quality residential maintenance and customer service so that tenants are assured safe, quality and decent living conditions. This is done according to HUD and KPT Housing Authority policies and procedures, by working with Housing staff and other vendors and community partners. Maintain, repair and upgrade tribal housing, including full rehabilitation of homes, both interior and exterior. Complete work orders in a timely and professional manner; assure that HUD regulations and agency standards are met. Maintain accurate inventory and records, including all tools, materials and equipment. Complete repairs, maintenance and upkeep, including, but not limited to: cement, cleaning, doors, electrical, floor repairs, furnaces, lighting, locks, mechanical, painting, paving, plumbing, roofs, screens, structural, windows. Drywall/sheetrock, tape, mud and texture. Painting interior and exterior; as well as heavy cleaning, carpet shampooing and landscaping. Replace flooring, repair or replace appliances and heating/AC units. Plumbing repairs, use of related tools and equipment. Properly maintain all equipment, tools and vehicles of the department. Provide excellent customer service to tenants by completing work orders in a timely manner; treat all tenants in a respectful and professional manner. Attend and actively participate in all staff meetings and trainings. All other duties as assigned.

**Tribal Court Judge:** $50,000.00 per year/Two-Year Contract **CLOSE DATE 12/19/19**

Arbitrate, advise, adjudicate, or administer justice in a tribal court of law according to the Law and Order Code of the Kaibab Band of Paiute Indians. May sentence defendant in criminal cases according to tribal statutes. May determine liability of defendant in civil cases. May issue marriage licenses and perform wedding ceremonies. Conduct hearings to decide or recommend decisions on claims concerning tribal government programs or other tribal government-related matters and prepare decisions. Determine penalties or the existence and the amount of liability, or recommend the acceptance or rejection of claims, or compromise settlements.

**Tribal Prosecuting Attorney:** Temporary/No Benefits; Salary DOE **CLOSE DATE 01/20/19**

The Kaibab Band of Paiutes Indians’ Tribal Courts system has need of a Tribal Prosecuting Attorney to represent the Tribe in all matters related to Tribal Codes, Ordinances, agreements, inter-departmental policies, procedures and protocol. This is done by contract and requires approximately 15 to 20 hours per month. Responsibilities include consulting with law enforcement agencies and witnesses, preparation of complaints and other court documents, and follow up on cases. Cases include criminal law violations, traffic violations, and child welfare and juvenile delinquency matters. Work with juvenile delinquency and child abuse or neglect. Represent the Tribe’s interest in tribal, state and federal courts. Attorney must be a member of the bar in the state in which they reside.

**Chevron Station Manager:** Full-Time/Benefits after 90-days; Wage DOQ

The Manager is responsible for the leadership, management vision, and overall success of the Red Cliffs Chevron Station and Convenience Store. The Manager is responsible to ensure the facility has the proper controls, reporting, and people in place to effectively and efficiently grow the business to ensure profitability, and a positive customer experience. Oversees the day-to-
day activities of the Red Cliffs Chevron Station and Convenience Store. Is responsible for all personnel management including, but not limited to, selection, performance appraisals, professional development, and termination. Responsible for scheduling of personnel and making sure management is present or available by phone for all shifts. Directs and coordinates all business activities, including pricing, sales, and distribution of products. Continually/daily train staff on customer service delivery. Ensures the timely and accurate delivery of invoices, check requests, weekly and monthly reports. This includes a monthly oral report to Tribal Council. Have a clear understanding of the store budget and revenue. Reviews financial statements, sales and activity reports and other performance data to measure productivity and goal achievement. Ensures a clean and safe work environment for employees and customers. Implement improvements and cost containment to assure profitability and success of the business. Ensures all policies and procedures are followed. Responsible for store inventory, point-of-sales accurate recordkeeping, and sound money management practices. Ensure accurate inventories are done on a regular basis. Works to develop and maintain productive business relations with vendors, suppliers, and all business partners. Stay Current with industry trends. Ensure store assets are properly maintained. Know and follow all applicable OSHA, federal, and tribal laws and regulations. All directives given by supervisor must be addressed timely. All other duties as assigned or required.

**Chevron Station Assistant Manager:** Full-Time/Benefits after 90 days; $12.00/DOQ
Assist manager with daily operations of the Red Cliffs Chevron Station/Convenience Store by helping to ensure the overall success of the store. Assist with controls, reporting, and staff to efficiently grow the business to ensure profitability and provide a positive customer experience. Provide training to new cashiers in all aspects of cashier duties and responsibilities. Plan and prepare work schedules and assign duties necessary in day-to-day operations. Perform cashier duties, inventory merchandise, reconcile cash with sales receipts, keep operating records, and prepare daily record of transactions. Order merchandise weekly to keep store properly stocked. Ensure store employees are in compliance with established security, sales, and record keeping procedures and practices. Prepare daily reports, invoices, gasoline data, etc. All other duties as assigned.

**Title XX Homemaker/Title VI:** Full-Time/Benefits after 90 days; $11.00/hr
Maintain safe and sanitary living conditions for eligible individuals. Cleaning tasks include dusting, cleaning floors, bathrooms, windows (if necessary to attain safe or sanitary living conditions); cleaning oven and refrigerator (if necessary to prepare food safely); cleaning kitchen; washing dishes; changing linens; making beds; and routine maintenance of household appliances. Washing, drying and folding laundry. Ironing to be included if clothes cannot be worn otherwise. Shopping for and storing household supplies. Chopping and stacking wood along with cutting kindling for wood stoves. Provide any minor transportation needs for any needed personal errands.

**KELC Lead Teacher:** Full Time/Benefits after 90 days; $12.00/hr, DOQ*
The Kaibab Early Learning Center is seeking an enthusiastic and motivated Lead Teacher to oversee the classroom. This individual will provide a safe, nurturing, learning environment and implement activities that inspire and encourage social, physical and intellectual development. KELC children/students range from age 2½ (must be potty trained) until they start Kindergarten. They need direction to help them explore and expand their individual interests, assert independence, build self-esteem and prepare them to enter elementary school. Provide information to parents regarding their child(ren)’s progress. Maintain an environment that is respectful of family cultures and values. Assist the Director in keeping parents/guardians informed by posting parent information on the parent information board by the Learning Center entry, including lesson plans, daily schedules, special activities, etc. Supervise children and be actively involved in their daily activities and transitions. All other duties as assigned.

**Tamarisk Project – Sawyer:** Full-Time, Seasonal/No Benefits; $15.00 DOE
The Primary objective of Tamarisk Project is removing the non-native, invasive tamarisk along the Cottonwood Wash and other areas where needed. The Sawyer is responsible for all sawyer activities. Must interact well with others staff members. Must have verifiable sawyer experience and the ability to use hand saws and other hand tools. Must have the ability to work in extreme weather condition in the outdoors and know proper care for long exposure to prevent injury. Must be able to work the direct supervision of the Lead Person. Must be able to follow directions closely and possess knowledge of proper use of safety equipment. Use of a chipper machine is recommended but not required. Mechanical aptitude is a plus.

**Tamarisk Project – Laborers (3 Positions):** Full-Time, Seasonal/No Benefits; $11.00
The primary object of Tamarisk Project is removing the mom-native, invasive tamarisk along the Cottonwood Wash and other areas where needed. Work outdoors using hand saws and other hands tools. Must have the ability to work in extreme weather conditions in the outdoors and know proper care for long exposure to prevent injury. When trained, must be able to work with limited or no direct supervision. Mechanical aptitude is a plus. Must be able to follow directions closely and possess knowledge of proper use of safety equipment. Must be able to work under the direct supervision of the Lead Person and be able to interact well with other staff members.

**Red Cliffs Chevron Cashier:** Full-Time or Part-Time/Benefits after 90 days; $11.00 hr
This position requires familiarity with cashiering and retail sales. The applicant must be able to provide pleasant and courteous service to customers according to tribal goals, policies and procedures. Must have excellent customer service skills and have the ability to engage with customers. The applicant must be able to maintain a variety of records and reports. The cashiers must also be able to keep the manager informed of general inventory needs and will be accountable for cash and receipts during each shift. Must possess knowledge of retail sales principles, cashiering and inventory methods. Must be able to handle cash transactions, be responsible for general cleanup, restocking of inventory and performing all related duties as necessary. Be able to work all shifts including evening, weekend and holidays and must be able to closely follow written and oral instructions.
**Day Laborer:** Temporary/No Benefits, $11.00 hr
From time to time, the Kaibab Band of Paiute Indians may hire employees for specific periods of time or for the completion of a specific project. The job assignment, work schedule and duration of the position will be determined on an individual basis. Duties and responsibility will vary from department to department depending on assignment. No person employed under this policy and procedure may work for more than two calendar weeks at the same position for the same program. Any employment activity taking longer than two weeks to complete must follow normal temporary hire procedures.

*DOQ = Depends on Qualifications

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For full job description and qualifications see Human Resources or website.

**Please follow the guidelines listed below when filling out your application:**

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<tr>
<td><strong>1.</strong></td>
<td>Complete the Application for Employment in its entirety, providing detailed and accurate information; include area codes with phone numbers, city, state zip codes with addresses, particularly on the Employment History section. Incomplete applications will not be considered.</td>
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<td><strong>2.</strong></td>
<td>Indian Preference will be given if an attached copy of your tribal document or ID card demonstrating proof of eligibility.</td>
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<td><strong>3.</strong></td>
<td>Return the completed application and the following: education requirement verifications, copy of driver’s license and 36 month driving record, and two completed fingerprint cards (available at the Human Resource Office) to the Tribal Affairs Building located at 1 North Pipe Spring Road and HWY 389. Applications and verifications will be accepted by mail: HC 65 Box 2, Fredonia, AZ 86022.</td>
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<td><strong>4.</strong></td>
<td>Any offer of employment will be contingent upon the satisfactory completion of a drug test and background check.</td>
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possess, including transcripts, diplomas, training certificates, 36 month driving record, etc. **Applications will not be considered if incomplete.** HR will accept resumes, however, the applicant understands that it is not in lieu of the application; “see resume attached” on the application will not be accepted.

Pre-employment background screening will be conducted. All Positions require a high school diploma or GED except for Day Laborer, Language Director, and C-Store Clerk. Full-time positions will receive full benefits that include Medical, Dental, Vision, HRA, Gap Insurance, plus Annual and Sick Leave, 13 paid Holidays and Birthday Leave.

**CONFIDENTIALITY:**

Each employee is required to sign a confidentiality agreement. Violation of this agreement can result in immediate dismissal.
Handwashing Activity
5 - 10 year olds
December 20, 2019
2-4 pm
In the conference room at the Kaibab Paiute Tribe Office.
Come learn about handwashing with some fun activities.
We will be playing games, reading stories and checking our hands for germs!!!
We will also be making a Christmas ornament!!!
In Honor & Support of

Native American Artistry

Everyone is WELCOME to participate; you don’t have to be a Native. Just be a Tribal member, Spouse, Employee, Reservation resident, NPS-Pipe Spring staff, ZFP-Staff

Wednesday, December 4th
Rock the Beaded Medallion Day

Wednesday, December 11th
Rock Your Ribbon Shirt or Skirt Day

Wednesday, December 18th
Rock Your Mocs Day

Wednesday, December 25th
Bling-it-Out Native Jewelry Day
(must be wearing 3 or more jewelry items earrings count as 1-item)

RULES:

Each Wednesday in DECEMBER show your support & participation by posting in the comments on FB-SSSTK a picture of you wearing it in a visibly public space. (Examples: work, park, store, school, etc.) Include the date with your picture and if your picture has multiple participants include each participant first & last name. Or email a picture to me lshearer@kaibabpaiute-nsn.gov by 4PM to be entered into a raffle. Winner will be selected & announced the following day.

*Your pictures will be featured as part of our department activities in newsletter and online*
Youth Activity for ages 5-14

Join us for a day of holiday crafting come make holiday gifts for your family!

Native Holiday Keepsake Gifts

Friday, December 6th
10:00AM – 3:00PM
Eagle Mountain Village Community Bldg.
Lunch will be provided

Friday, December 13th
10:00AM – 3:00PM
Eagle Mountain Village Community Bldg.
Lunch will be provided

Kids we will be making 2 different items at each class for a total of 4 unique keepsake gifts that you can wrap and give to your family or friends.

*Parents please be aware that rides will not be provided*
The building will be open by 9:30AM for drop-off Please pick-up your child by 3:30PM