

# DIABETES HEALTH EDUCATOR

## Position Announcement

### JOB SUMMARY:

The Diabetes Health Educator is an important part of the Community Health Representatives team, working to promote and maintain the health of Tribal Members residing on the reservation. This position works within the scope of the diabetes, fitness, and health education grant; educating on proper nutrition and fitness to minimize incidence of diabetes within the tribal communities.

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**Department:** Community Health Representatives (CHR)  
**Supervisor:** CHR Director  
**In-House/Tribal Only Applications Due:** September 3, 2020  
**All Other Applications Due:** September 17, 2020 or Until Filled  
**Status:** Full-Time/Permanent/Benefits after 90 Days  
**Salary:** \$12.00/hour or DOE

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### DUTIES & RESPONSIBILITIES:

- Develops and implements a plan of care on assessments of nutritional needs and available sources. Correlates the plan with other health care services.
- Evaluates nutritional care and provides follow-up continuity of care. Instructs individuals and families in nutritional principles, diet, food selection, and economics and adapts to teaching plans to individual life style and cultural preferences. Provides consultation to and works with community groups.
- Input data into SOS (IHS) database, participate in interactive webinars and conference calls, and attend all required meetings and trainings.
- Conducts or participates in in-service education and consultation with professional staff, supporting personnel of own and related organizations.
- Plans, conducts and evaluates dietary studies and participates in diabetic-related studies with nutritional components.
- Monitor blood sugar, educate monthly, and A1-C testing every three months
- Prepare and submit monthly, quarterly, and annual reports.
- Prepare and teach nutrition/cooking classes on Zoom and/or in person. Provide short Zoom presentations regarding best practices on processes and successes for the year as requested.
- Provide home visits to Tribal members consistently and infrequently transport patients when necessary.
- Be a patient advocate, work as a team player and accept other duties as assigned.
- **Strict client confidentiality is required with no exceptions.**

### MINIMUM QUALIFICATIONS:

- Must have one to two years' experience in health and nutrition or field related to diabetes management. Bachelor's Degree in related field preferred.
- Work well with the public, have social skills and work habits benefitting a public oriented position.
- Possess a strong desire to motivate the community, organize workshops/activities and work well with groups and one on one.
- Must be self-motivated, communicate effectively, and have a great work ethic.
- Must be CPR and First Aid Certified.
- Must have excellent computer skills and know how to use Microsoft Office, Excel, and Foxit PDF.
- Must pass a fingerprint and criminal background check according to P.L. 101-630 standards. Must have a High school diploma or GED. Must have a valid driver's license with a good driving record and be insurable.

### DRUG-FREE WORKPLACE POLICY:

The Kaibab Paiute Tribe is committed to providing a drug-free workplace for its employees, volunteers and the community it serves. By Kaibab Paiute Tribe policy, this position requires pre-employment drug testing. Employment applications are available online at [www.kaibabpaiute-nsn.gov](http://www.kaibabpaiute-nsn.gov) or at the Tribal Affairs Building located on 1 North Pipe Springs Road Fredonia, AZ 86022. Interested applicants must return completed applications for consideration. For more information, contact the Human Resource Director at (928) 643-8307.